

Red – Content Change

Green – wording change

Blue – moved from another section or renumbered

Meetings of the board

4-1 The procedures for meetings of the board are established as follows:

- (f) The president may convene an emergency special meeting of the board or any committee and may waive requirements for the seven (7) day notice period that is otherwise required by the by-laws.
- (l) **With the exception of a resolution regarding a bylaw amendment**, a resolution in writing signed by a quorum of persons serving on the board without their meeting together shall be as valid as if it had been adopted at a meeting duly called and held, and consent to such resolution be evidenced by means of documents in the same form each signed by one or more persons on the board, or by means of facsimile, word processor, e-mail message from the person's address which is registered on the college database, or any other method of transmitting written material.

**Rationale – Clarity around notice requirement. Revision to ensure that the Board of Directors must meet, discuss and vote on provisional and proposed changes to By-Laws at an in-person or electronic meeting.*

Annual general meetings

4-2 There shall be at least one general meeting of the college, known as the annual general meeting, held each year.

- (c) **Subject to subsection 4-2(f)** all matters to come before the annual general meeting shall be submitted in writing to the registrar not less than thirty (30) calendar days prior to the date of the annual general meeting.
- (d) Proper notice of the annual general meeting shall be sent to all members in good standing, ~~social work~~ students and public representatives at least forty-five (45) calendar days in advance of the date of the meeting.

**Rationale - Switched order of 4-2 (c) and (d) for clarity of process.*

4-8 All persons who are entitled to attend ~~and who are present at~~ duly constituted meetings may vote on any matter brought before any general or special meeting of the college, ~~or~~ any board or committee meeting **or any advance voting procedure** if the person is eligible to vote on the matter with the exception of the president of the board and the exemption of a committee chairperson during a meeting of that committee.

**Rationale – Change will allow for advance voting.*

4-8.2 All matters affecting the affairs and procedures of the college shall be decided by a majority of the votes cast by eligible voters: ~~present at a duly constituted meeting of the board or a committee, or a general or special meeting unless otherwise specified in the by-laws or in the Act.~~

~~4-8.3—Matters relating to by-laws, or proposed amendment to by-laws, shall require an affirmative majority vote of the members who are:~~

- (a) Present and voting at a general meeting; or
- (b) Voting in a mail vote or by another method of voting conducted in accordance with the bylaws

**Rationale – This change will allow flexibility to permit both in-person and electronic voting by the membership on any matter. Note that subsection 4-1(l) of the By-Law still requires that the Board of Directors must vote on provisional By-Law changes at an in-person or electronic meeting.*

~~4-8.6 Voting on motions shall be conducted only by those present at a meeting and who are eligible to vote.~~

**Rationale - Remove in order to allow for advance voting. Voting eligibility is set out in Section 4-8.*

4-8.10 (4-8.8) Voting ~~(other than voting on bylaw amendments)~~ may be conducted by electronic means established by the college, or by use of a printed mail-in ballot, or combination of methods approved by the board.

**Rationale - Revision required in order to allow for electronic voting by members on By-Law changes.*

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Rights, privileges and responsibilities of members and ~~social work~~ students

5-1 The rights, privileges and responsibilities of members and ~~social work~~ students are established as follows:

- (a) All members are required to:
 - (v) complete the annual renewal of certification of ~~practice~~ registration by the designated date;
- (b) Members holding a valid certificate of practice are entitled to:
 - (vi) practice as a ~~registered~~ social worker and to use the initials R.S.W. (or RSW) after their names.
- (c) Social work students are:
 - (vi) not permitted to practice as a ~~registered~~ social worker and use the initials R.S.W. (or RSW) after their names.
- (d) Non-practising members who hold a certificate of registration are:
 - (vi) not ~~permitted~~ to ~~practice as a registered social worker and use the initials R.S.W. (or RSW) after their names~~ engage in the practice of social work as defined in the Act and the by-law;
 - (vii) not permitted to use the title “social worker” or designations “Registered Social Worker” and “R.S.W”
 - (viii) required to notify the college and apply for transfer to the practising category of membership a minimum of three (3) days prior to engaging in social work practice in Manitoba
- (e) Temporary members in good standing are:
 - (v) able to practice as a ~~registered~~ social worker in accordance with the regulations, by-laws and administrative policies of the college and use the initials R.S.W. (or RSW) after their names.

**Rationale – Members and students are already referenced in heading. All members must renew Certificate of Registration. Certificate of Practice applies only to Practising members. Changes to Non-Practising requirement to be consistent with current Non-Practising requirements in legislation.*

Fees

5-2.1 The fees payable to the college include but are not limited to ~~for~~ applications for registration, annual renewal of certificate of practice and certificate of registration, professional corporation permits, and reinstatement of registration as stipulated in the administrative policies of the College . ~~are set forth in Schedule A of this by-law.~~

**Rationale – Revise wording related to fees to ensure transparency and clarity regarding additional fees set out in administrative policies of the College such as late fees, NSF fees and workshop fees.*

Waiver or reduction of fee

5-2.2 The board or the registrar may, at the board or the registrar's discretion (as the case may be), waive or reduce any fee or assessment payable by a member or ~~or social work~~ student representative.

Renewals

5-3.3 (5-3.4)

(b) Social work students must renew their membership in the college before ~~October~~ **September 1st** of each year.

**Rationale – Change to coincide with beginning of academic term.*

Cancellation and reinstatement of certificate of registration

5-3.4 (5-3.5) Cancellation and reinstatement of a certificate of registration are subject to the following provisions:

- (d) Members whose registration is subject to cancellation **for failure to meet renewal requirements** may apply for reinstatement before or on June 30th, by:
 - (i) providing any information that the college may require within the timeline set by the board;
 - (ii) paying the required fees as provided for in the by-laws; and
 - (iii) completing all other requirements for renewal of certificate of registration, and reinstatement of registration, as stipulated in the **Act, regulations**, by-laws and other administrative policies of the college.

**Rationale – Reinstatement only applies in cases where renewal requirements were not met. Reinstatement provisions would not apply to cancellation for other reasons (i.e. under Section 16 of the SWPA).*

Certificate of practice

5-4.2 (5.4.3) The certificate of practice is valid only for the period specified and can be renewed in accordance with the **Act**, regulations, the by-laws and the administrative policies for the college.

**Rationale – Important to reference requirement in the Act.*

5-4.3 (5-4.4) Renewal of a certificate of practice must occur annually and must be completed on or before the 1st day of March each year. Notice to members holding a certificate of practice will be issued prior to the end of the registration year advising of the due date for the renewal of the certificate of practice. **Except as required under the Act**, a member renewing a certificate of practice is not required to renew the certificate of registration.

Professional corporations

~~**5-6.4** — Permits issued by the registrar shall be valid only for the period of time specified on the permit and the corporation must apply for renewal of the permit prior to the expiration of the current permit.~~

Refusal to issue a permit to a corporation

~~**5-6.6** — The registrar shall have the authority to refuse to issue a permit if there is not sufficient evidence that the corporation is compliant with the provisions of the Act. A corporation that is refused a permit or renewal may appeal the decision to the board by submitting a written appeal directly to the president of the board.~~

**Rationale – Not necessary in By-Laws. Outlined in Part 5 of the Act.*