

# Steps to Registration

For Internationally Educated  
Social Workers

## Manitoba College of Social Workers (MCSW)



Approximate time to registration:  
2 – 7 months\*



Related employment begins: Step 2



Minimum cost: up to \$799\*  
See Financial Supports – page 2

\*Time and cost will increase if you require extra tasks such as translation documents

Below is an overview of the registration process for becoming a member of the Manitoba College of Social Workers (MCSW). Only registered members of MCSW can use the title “Social Worker,” or the initials “RSW” after his/her name. This overview is provided as a guide. Please visit [www.mcsw.ca](http://www.mcsw.ca) for further details on each step.

Note: Timelines are estimated. All fees are listed in Canadian dollars. Fees are estimates and do not include costs associated with travel, meeting documentation criteria, etc.

Timeline	Tasks	Fees	Details
<b>Step 1: Application for Evaluation of Foreign Social Work Credentials</b>			
4 – 5 weeks after all documents are received. Documents must be in French or English	a) Complete an academic credentials evaluation from the Canadian Association of Social Workers (CASW)	\$339 + translation fee if required	
<b>Step 2: Registration (MCSW) – if CASW determines your degree is equivalent to a Canadian Social Work degree</b>			
1 - 6 months  An extension may be required and provided for more complex applications	a) Complete the MCSW online application for “Applicants with a Social Work Degree”		
	b) Include the processing fee	\$100 + translation fee if required	
	c) Attach the required documents		
	d) MCSW will assess your application. If all requirements are met, your registration will be accepted and you will be issued Certificate of Registration.		
	e) Pay the annual registration fee	\$360 (prorated after May 1)	

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Key Contacts	Details	Contact
Manitoba College of Social Workers	Regulates the profession of Social Work in Manitoba	204.888.9477 <a href="mailto:admin@mcsw.ca">admin@mcsw.ca</a> <a href="http://www.mcsw.ca">www.mcsw.ca</a>

Financial Supports	Offers	Contact
Recognition Counts	Micro loans	<a href="http://www.recognitioncounts.ca">www.recognitioncounts.ca</a>
Manitoba Jobs & Skills Development Centre	Grants	<a href="http://www.gov.mb.ca/wd/ites/contact.html">http://www.gov.mb.ca/wd/ites/contact.html</a>
Manitoba Student Aid	Student loans and grants	<a href="http://www.gov.mb.ca/educate/sfa/pages/sfaFrontDoor_en.html">www.gov.mb.ca/educate/sfa/pages/sfaFrontDoor_en.html</a>

Language Requirements	Cost	Contact
<ul style="list-style-type: none"><li>• No formal language requirements. Advanced skills in reading, writing (Canadian Language Benchmarking – Stage III: Advanced Language Ability (Levels 9 – 12), listening and speaking are strongly advised.</li><li>• Registration process conducted in English only</li><li>• All required documents must be provided in English or translated into English and notarized</li></ul>	Translation and notarization fees vary	Visit Immigrant Centre at <a href="http://www.icmanitoba.com">www.icmanitoba.com</a> for more information