

Complaints Investigator

The Manitoba College of Social Workers (MCSW / the College) is currently seeking contracted service providers to complete investigations of complaints regarding the conduct of its registrants.

To be successful in this role, the Complaints Investigator must possess the following:

- a minimum of 7 years of social work experience or related administrative expertise
- demonstrated leadership ability, initiative and excellent communication skills
- credibility within their profession including honesty, integrity and objectivity
- recognized training/certification in completing regulatory investigations; the equivalent in education and/or experience may be considered

Selection Criteria include:

- Registration in good standing with the Manitoba College of Social Workers (or registration/licensing in good standing with another professional regulatory body)
- Knowledge of *The Social Work Profession Act*, the Social Work Regulation, the MCSW Code of Ethics, the MCSW Standards of Practice and any other practice standards approved by the College
- Investigative experience, including developing investigation plans, conducting interviews, completing document reviews
- Excellent oral and written communication skills, including computer skills
- Superior ability to understand and maintain confidentiality
- Detail oriented, organized and able to meet deadlines
- Ability to work both independently and with College staff and regulatory committees in accordance with the MCSW Investigator Guidelines

Factors considered in establishing a roster of Approved Complaints Investigators will include availability to complete time-sensitive investigations, geographical location, practice area, conflicts of interest and the number of investigations to be assigned.

Interested candidates are invited to submit a cover letter and detailed resume to the attention of Liisa Cheshire, MSW, RSW, Manager of Regulatory Practice at:

Manitoba College of Social Workers
101-2033 Portage Avenue
Winnipeg, MB
R3J 0K6

Or email to info@mcsw.ca