

Manitoba College of Social Workers  
Board of Directors Meeting  
November 23, 2017 - 9 a.m.



Minutes

**Present:** M. Bennett, V. (Verge) Burgess, J. Christianson-Wood, A. Chrobak, R. De la Ronde, F. Giasson, M. Heard, W. Hedges, V. Hnytka, K. Lamb, D. MacDonald, A. Sawatsky, J. Van Mulligen, B. Temmerman, L. Cheshire, A. Findlay, A. Grant (Strategic Planning Facilitator)

**Regrets:** R. Hildebrand, T. Newsham

**Meeting called to order at 9 a.m.**

**I. Welcome & Introductions**

*Acknowledgement that we are in Treaty 1 territory and the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and the homeland of the Métis Nation*

**II. Additions or changes to the Agenda**

Committee Application added to 5a.

**Be it resolved that the November 23, 2017 Agenda is accepted as amended (F. Giasson/J. Christianson-Wood). CARRIED**

**III. Minutes**

**Be it resolved that the Minutes of the September 11, 2017 MCSW Board Meeting are approved as presented. (J. Van Mulligen/V. Verge) CARRIED. (M. Heard abstained)**

**Be it resolved that the Minutes of the October 4, 2017 Board vote related to the appointment of public representative, Marlyn Bennett, are approved as presented. (W. Hedges/A. Sawatsky). CARRIED.**

**Be it resolved that the Minutes of the November 10, 2017 Board vote related to the appointment of student representative, Kayla Lamb, are approved as presented. (M. Heard/F. Giasson) CARRIED.**

**IV. Business Arising**

**a) Election Procedures/Confirmation of Officers**

Executive position terms are 2 years, which are eligible for renewal for 2 years. Positions of President (first term ending), Vice-President (vacant) and Member-at-Large (first term ending) must be elected/re-elected for the 2017/2018 election year.

Amendments to proposed procedures were discussed including clearly marking them as "Interim" to be used for current elections only and adding that any board member can put name forward for more than one officer position.

**Be it resolved that the interim Procedures for Conducting the 2017 Election of Officers of the MCSW Board of Directors are approved as amended (J. Van Mulligen/A. Sawatsky) CARRIED**

**b) AGM & Education Event debrief**

Positive feedback was received from attendees of the Event. A summary of the feedback is available.

The 2018 AGM and Education Event will be held at the Canad Inns Polo Park. The 2019 event will be held at the Victoria Inn.

**c) 2<sup>nd</sup> quarter Financial Report**

The AGM and Education Event expenses and income will be on third quarter report. The database project is expected to be completed in summer of 2018. The Finance Committee is reviewing Contingency Fund

**Be it resolved that the 2<sup>nd</sup> quarter financial report is approved as presented. F. Giasson/J. Christianson-Wood.) CARRIED**

V. New Business

**a) Committee appointments**

Overview of committees was presented. There is a vacancy on the Finance Committee.

**Be it resolved that Mary Heard is appointed to the Finance Committee. (J. Christianson-Wood/M. Bennett). CARRIED.**

Meeka Kiersgaard submitted an application to the Inquiry Committee. Meeka is from Child Welfare sector. The current members are Mary Heard, Noel Larocque, Arliss Kurtz, Meredith Mitchell, Adam Chrobak.

Discussion of procedures of Complaints Committee, Appeal Panel and Inquiry Committee. Committee and Board members must declare conflicts of interest if one exists.

**Be it resolved that Meeka Kiersgaard is appointed to the Inquiry Committee. (F. Giasson/A. Sawatsky). CARRIED.**

**b) National Social Work Month Theme 2018 – Bringing Change to Life**

The CASW theme for 2018 is Bringing Change to Life. French translation was reviewed and discussed with an intention to consult with Manitoba Francophone community.

**Be it resolved that 2018 theme for social work month/week in Manitoba is Bringing Change to Life (English version). French version to be determined. (A. Sawatsky/F. Giasson) CARRIED. (J. Christianson-Wood abstains).**

**c) CASW Awards**

CASW Distinguished Service Award and the Glenn Drover National Award for Outstanding Service is open for group and individual nominations.

**d) Policies**

**Application Policy Revision:**

MCSW is working with the Fairness Commissioner to ensure standards are met for international applicants. Changes to the policy include allowing government-issued photo ID from any country – removing the word “Canadian.” There is no residency requirement in legislation.

**Be it resolved that the amended Application for Registration – Social Workers Policy is approved as presented. (W. Hedges/M. Heard) CARRIED.**

**Registration Appeals Procedures Revision:**

Proposed revision to remove the requirement to have one public member on the Panel to allow any Board member to participate.

**Be it resolved that the amended Registration Appeals Procedures is approved as presented. (J. Christianson-Wood/D. MacDonald) CARRIED.**

**Substantial Equivalency (SE) Application Policy:**

Board approved general approach to processing Substantial Equivalency applications at the previous meeting. New policy presented. Exam Use policy will be developed to determine how many times an applicant can write the exam.

Suggested changes made prior to meeting:

- 1) Translation of documents – all must be provided in English, or translated and notarized. Responsibility of the applicant to obtain translated documents. Translation and notary fees are the responsibility of the applicant.
- 2) Employer Verification forms must be completed and submitted by the applicant’s direct supervisor/manager *or employer representative* deemed appropriate by the College.
- 3) Verification of Educational History: **if applicable (applicants without a social work degree)** will be removed.

**Be it resolved that the Substantial Equivalency Application Policy is approved as amended. (J. Van Mulligen/K. Lamb). CARRIED**

**Conditions on Registration – Grandparented Category Policy Revision:**

Previously the Board approved that Grandparented members may be eligible to receive a general Certificate of Practice upon successful completion of social work degree *or completion of ASWB exam (if it becomes available)*. ASWB has not approved use of exam for Grandparented applicants.

**Be it resolved that the amended Conditions on Registration – Grandparented Category Policy is approved as presented. (V. Verge/W. Hedges) CARRIED.**

**Access to Records Policy:**

There is a requirement under the Fairness Commissioner to provide access to records.

Discussion took place about preventing access to records if granting access could reasonably be expected to threaten or cause harm. The Reference Form states very clearly that it will be kept confidential as much as possible however the applicant may view the reference. The policy was developed in direct reference to Section 10 of the Fair Registration Practices Act.

**Be it resolved that the Access to Applicant Information and Records Policy is approved as presented. (M. Heard/J. Van Mulligen), 1 opposed, CARRIED.**

e) **Medical Assistance in Dying (Protection for Health Professionals) Act:**

Bill 34 was introduced to ensure any regulated health care professional would be protected in the event that they refused to participate in medical assistance in dying (MAID). Regulatory body must dismiss a complaint if the complaint relates solely to the fact that the member refused to participate in MAID.

Concern is that manner in which they refuse to participate may be a breach of the Code of Ethics or Standards of Practice. Other Manitoban regulatory bodies have the same opinion as MCSW, including the College of Physicians and Surgeons. Bill 34 was passed despite letter to Ministers and Premier.

Suggestion to discuss MAID at the next AGM to help social workers understand their responsibilities and the resources available.

f) **Board of Directors Officer Elections**

- Announcement of Candidates
- 1 nomination for President; 2 nominations for Vice-President and Member-at-Large
- As the 2 nominations received for Vice-President also selected Member-at-Large, voting took place for Vice-President.

**Be it resolved that Vicki Verge is elected as President for a two-year term. (W. Hedges/D. MacDonald) CARRIED.**

**Be it resolved that Mary Heard is elected as Vice-President for a two-year term. (V. Hnytka/M. Bennett) CARRIED.**

**Be it resolved that Darlene MacDonald is elected as Member-at-Large for a two-year term. (A. Sawatsky/M. Bennett) CARRIED. 1 abstained (D. MacDonald)**

VI. **Other Business**

Barb Temmerman thanked Richard De La Ronde and outgoing members of the Executive Committee for their work.

Suggestions to hold Board meetings at alternate locations such as Thunderbird House or different communities. Suggestion to have Treaty map printed and placed in board binders and posted in the MCSW office.

VII. **Adjournment 11:55 AM**

**(A. Sawatsky/W. Hedges) CARRIED.**

NEXT BOARD MEETING

Thursday, February 22, 2018