

## Temporary Criminal Record Declaration Policy

The Social Work Profession Regulation requires that an individual who is applying for registration must submit a criminal record check in a manner acceptable to the registrar. <sup>1</sup>

In response to barriers created by the COVID-19 pandemic, the Manitoba College of Social Workers (“the College”) will temporarily accept criminal record declarations in the event that an applicant is unable to obtain the required criminal record check due to the suspension of the following police services:

- fingerprints
- Equifax verification
- RCMP detachment is closed and criminal record check services unavailable (applicants outside Capital region only)

Applicants must demonstrate that they have attempted to obtain a criminal record check and attach supporting evidence verifying the reason(s) they are unable to submit a completed criminal record check, including a vulnerable sector check.

Applicants approved for registration with a criminal record declaration will be registered subject to a condition to submit their outstanding criminal record check, including the vulnerable sector check, within 6 months of the date of application for registration. Criminal Record Checks are considered valid for six (6) months from date of issue. Original documents are required but may be returned upon request.

If applicants do not submit their outstanding criminal record check, including the vulnerable sector check, by the deadline provided by the College, or if the content of these record checks is inconsistent with the information provided in the declaration or otherwise not satisfactory to the Registrar, their registration will be cancelled without further notice and they will be required to submit a new application for registration with the College.

This temporary policy is effect until October 9, 2020.

Approved by MCSW Board of Directors April 8, 2020

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1 Social Work Profession Regulation, Section 4(1)