

## ONLINE RENEWAL OPENS FEBRUARY 1, 2021 FOR REGISTRATION YEAR

APRIL 1, 2021 – MARCH 31, 2022

### Submit your Record and Abuse Checks Now

Members with a certificate number between 0000 – 3904 must submit recent (dated within 6 months) a) Criminal Record Check with Vulnerable Sector Search b) Child Abuse Registry SELF Check and c) Adult Abuse Registry SELF Check with this renewal.

### Update your Continuing Competence Program Profile Now

New members who joined the College between April 1, 2019 – March 31, 2020 must have completed their Self-Assessment and Learning Plan and entered 8 hours of content-specific CCP activities in the subject areas of Social Work with Indigenous Peoples and Social Work Code of Ethics/Standards of Practice (Ethics E-Learning).

All members must enter activities they have participated in or are registered to participate in up to March 31, 2021.

**NOTE: \*Content-specific activities for all members registered prior to April 1, 2019 are not due at this time.**

### Steps to Renew (Opens February 1, 2021)

**Step 1:** Submit copies of your record and abuse checks if applicable (see above)

**Step 2:** Complete Continuing Competence Program requirements if applicable (see above)

**Step 3:** Complete the renewal form and ensure you have updated your current address, email, employer information, including current supervisor name and contact information.

**Step 4:** Complete payment

**Step 5:** View/print your 2021 Certificate of Practice (if applicable) and 2021 receipt from your Member Portal

### Timelines & Fees

Fees (Practicing \$360, Non-Practicing \$180, ESWP \$180) are due no later than March 1, 2021 for the upcoming registration year of April 1, 2021 to March 31, 2022.

Fees received between March 2, 2021 and March 31, 2021 will be subject to a \$75 [administrative late fee](#).

If fees are not received in full by March 31, 2021, registration will be [cancelled](#).