

Board Representation on External Committees Policy

Board member participation on external committees and organizations can enhance Board member knowledge and facilitate relationships with College stakeholders in the interests of advancing the objects of the College.

Eligibility

Board member representation on external committees is limited to current Board members who have received approval from the Board to represent the College on a committee.

Procedure

Requests from external organizations/committees for Board representation will be reviewed by the Executive Committee. Individual Board members who are invited or would like to serve on an external committee will forward requests to the Executive Committee for consideration.

The Executive Committee will evaluate requests in accordance with the following criteria:

- Compatibility of the committee with the College's mission, values and mandate
- Compatibility of the committee with the College's strategic plan
- Compatibility with governance role (i.e. does it fit under governance or operations)
- Representation type (required or optional)
- Position type (designated or Board appointed/nominated)
- Potential for conflict of interest
- Resources required to participate (i.e. financial, time, staff support)

If the Executive Committee determines that the College should be represented on an external committee by a Board member, a call for Expressions of Interest will be sent to all Board members. This process will be followed even if the original request or representation was directed to a specific Board member.

The Executive Committee will review Expressions of Interest and provide a recommendation to the Board for nomination/appointment in accordance with the following criteria:

- Degree of congruence between Board member's experience and the skills needed for the committee
- Length of Board member's term in comparison to the required/desired committee commitment
- Board member's commitment to the work of the MCSW Board as reflected in attendance at required Board and committee meetings
- Equality of opportunity for Board members to participate on external committees

Board member representatives on committees will:

- Ensure their comments reflect the mandate, objects, vision, mission and values of the College and the position of the College/Board
- provide a report to the Board as a Standing Item at each Board meeting
- consult with the Board President and/or Executive Director regarding the position of the College/Board or any matters of urgency or concern, as needed

MCSW COMMITTEE REPRESENTATION

| Organization | Representation Type | Position Type |
|--|---|---------------------------|
| Canadian Council of Social Work Regulators | Required - MCSW Board Representative | Designated - President |
| Canadian Association of Social Workers | Required - MCSW Board Federation Representative | Designated - President |
| Canadian Association of Social Workers | Required - MB Director on CASW Board | Board Appointed/Nominated |
| Association of Social Work Boards | Optional - Board/Committees | Board Appointed/Nominated |
| Other | Optional | Board Appointed/Nominated |

Approved by MCSW Board of Directors June 20, 2019