

## Frequently Asked Questions

### Approved Program Examination Requirement

**Q. Who is required to write the Association of Social Work Boards (ASWB) Exam in Manitoba?**

A. There are two groups that are required to complete the examination when applying to MCSW. **1)** Substantial Equivalency applicants (effective April 1, 2018) and **2)** Applicants who have graduated from an approved social work program (effective January 1, 2021).

[Substantial Equivalency Application Policy](#)

[Approved Social Work Program Policy](#)

[Exam Use Policy](#)

**Q. Who does not have to write the ASWB Exam?**

A. There are two groups that **do not** have to write the exam. **1)** Applicants with [CASW international academic assessments](#) that indicate Canadian BSW/MSW equivalence and **2)** graduates of an accredited social work program; for a list of accredited social work programs please refer to this [CASWE-ACFTS listing of accredited programs](#).

**Q. What organization proctors this exam?**

A. The [Association of Social Work Boards \(ASWB\)](#) is the organization that provides and organizes the examination.

**Q. What is ASWB?**

A. ASWB is a non-profit organization composed of and owned by the social work regulatory boards and colleges of all 50 US States, the District of Columbia, the US Virgin Islands, Guam, the Northern Mariana Islands and all 10 Canadian provinces. Their mission is to provide support and services to the social work regulatory community to advance safe, competent, and ethical practices to strengthen public protection.

You can find out more about ASWB here: <https://www.aswb.org/about/>

**Q. How do I access the examination?**

A. You need to apply for registration with the Manitoba College of Social Workers and submit all supporting documents (including your official transcript) to be approved to write the exam.

**Q. How do I apply for registration?**

A. If you are interested in becoming a registered social worker in Manitoba, you will need to apply for registration via the [Join the College](#) webpage. Apply under the appropriate category and submit all required supporting documentation listed. You can choose to apply first and submit your documentation as you receive it, or you can collect all of the documentation and apply/submit all of your documents at the same time. Applications expire 6 months from the date of application.

**Q. Can I apply for registration and write the exam prior to completing my degree?**

A. No. Although you can begin the MCSW application process at any time, you must complete all requirements to graduate and provide verification via an official transcript or official letter of eligibility to graduate from your academic institution prior to being approved to write the exam.

**Q. I will be graduating soon from an approved program. If I submit my initial application prior to January 1, 2021 but do not complete the requirements to graduate until after January 1, 2021, will I be required to write the exam?**

A. Yes. An applicant from an approved program must have completed all requirements to graduate by December 31, 2020 to be exempt from writing the exam.

**Q. What if I graduated from an approved program prior to January 1, 2021. Do I still have to write the exam?**

A. Yes. As of January 1, 2021 any graduate from an approved program seeking registration, regardless of their convocation date, will be required to write the ASWB exam to register with the College.

**Q. Can I register to write the exam prior to applying for registration with the College?**

A. No. An applicant must be approved to write the exam by MCSW prior to registering to write the exam with ASWB.

**Q. Do other regulated professions have this same requirement?**

A. Yes. Many other social work regulators use the ASWB examination and many other professional regulatory bodies use an examination as part of their assessment process.

**Q. Where can I access information regarding the ASWB exam?**

A. Information regarding the ASWB exam can be found on the ASWB [Exam Candidates](#) webpage. Questions regarding the exam should be directed to ASWB via [candidateservices@aswb.org](mailto:candidateservices@aswb.org).

**Q. Are there fees associated with the examination?**

A. Yes. Fee information is available on the ASWB website on the [Exam Candidates](#) webpage.

**Q. How long is the application and examination process?**

A. Once all of your application documents have been submitted to the College, it can take between 4 -6 weeks for the College to review and notify an applicant of the decision. Once approved to write the exam, you will receive communication from MCSW that you have 3 months to schedule your examination through ASWB. Approved applicants will register with ASWB, then candidates will schedule an appointment with the test vendor – Pearson VUE.

[ASWB](#) has resources to help guide you through the exam process. Please direct any questions about the exam and the exam process to [candidateservices@aswb.org](mailto:candidateservices@aswb.org).