

ONLINE RENEWALS OPEN FEBRUARY 1, 2021 FOR REGISTRATION YEAR APRIL 1, 2021 – MARCH 31, 2022



Submit your Record and Abuse Checks via your Member Portal

Members with a certificate number between 0000 – 3904 must submit a) Criminal Record Check with Vulnerable Sector Search* b) Child Abuse Registry SELF Check and c) Adult Abuse Registry SELF Check with this renewal. All checks must be dated within the last 12 months.

*In the event that your local RCMP office is not offering services for criminal records checks, you can utilize the [online services](#) of the Commissionaires office to obtain your check. For more information, please review the renewal [webpage](#).

Update your Continuing Competence Program Profile Now

New members who joined the College between April 1, 2019 – March 31, 2020 must have completed their Self-Assessment and Learning Plan and entered 8 hours of content-specific CCP activities in the subject areas of Social Work with Indigenous Peoples and Social Work Code of Ethics/Standards of Practice (Ethics E-Learning).

All members must enter activities they have participated in or are registered to participate in up to March 31, 2021.

NOTE: *Content-specific activities for members registered prior to April 1, 2019 are not due at this time.

Steps to Renew (Opens February 1, 2021)

Step 1: Log into your Member Portal

Step 2: Upload copies of your record and registry checks*, if applicable (see above)

Step 3: Complete Continuing Competence Program requirements if applicable (see above)

Step 4: Complete the renewal form and ensure you have updated your current address, email, employer information, including current supervisor name/email and contact information.

Step 5: Complete payment

Step 6: View/print your 2021 Certificate of Practice (if applicable) and 2021 receipt from your Member Portal

*Members who submitted their records/registry checks prior to DATE are not required to resubmit copies via upload to the member portal.

Timelines & Fees

- [Fees](#) (Practicing \$360, Non-Practicing \$180, ESWP \$180) are due no later than March 1, 2021 for the upcoming registration year of April 1, 2021 to March 31, 2022.
- Fees received between March 2, 2021 and March 31, 2021 will be subject to a \$75 [administrative late fee](#).
- If fees are not received in full by March 31, 2021, registration will be [cancelled](#).