

Procedures for the Election/Renewal of Officers

The Board is required to elect/appoint from its membership a President, Vice-President, Treasurer and Secretary. The Board also elects a Member-at-Large as an additional officer of the Board.

Officers of the Board of Directors are defined in the By-laws. Each officer shall sit for a term of one (1) year and may be renewed by the Board for successive terms not to exceed four (4) years.

Election/Approval of Officers

The Manitoba College of Social Worker's Administrative Coordinator shall coordinate the election of officers.

Any Director may be elected or approved to renew a position of officer of the Board, if eligible to do so.

Protocol of the Advance Voting/Meeting to Conduct Election of Officers

Voting for the purpose of election/renewal of officers may be conducted as follows:

- via advance electronic voting or
- at a regular/special meeting of the Board of Directors

Where possible, election/renewal of the position of President will be conducted in advance of the annual general meeting to promote succession planning.

If the position of President is not elected/renewed in advance of the first board meeting after the Annual General Meeting, a temporary chairperson will preside over the first portion of the meeting. The elected/renewed President shall assume office immediately following the formal confirmation of elections/approval and preside over the remainder of the meeting.

Expression of Interest

Eligible positions will be communicated to the Directors by the MCSW Administrative Coordinator, including information regarding whether current officers of the Board intend to allow their names to stand for renewal (if applicable).

Expressions of Interest (self-nominations) for nomination will be requested by the MCSW Administrative Coordinator to be submitted in writing (includes electronic mail) at a deadline determined by the Administrative Coordinator.

Voting

The MCSW Administrative Coordinator will announce candidates for elections/approval of renewal. Any candidate may make an election statement to the Board. The presentation of such a statement shall be in writing or presented orally (no longer than five minutes).

Voting will be conducted electronically or by secret ballot. To be elected or approved for renewal, a candidate must receive a majority of affirmative votes from the Directors voting in the election. If voting takes place at an in-person meeting, Directors who participate remotely in a manner such that they can hear the proceedings of the meeting, shall vote by privately announcing their vote to the MCSW Administrative Coordinator orally or in writing.

In the event that voting takes place without the use of an electronic system, the MCSW Administrative Coordinator and one other individual appointed by the Board will tally the votes.

*If agreed by consensus, the Board may choose to vote via a motion if the number of candidates nominated and/or agreeable to a term renewal does not exceed the number of officer positions available.

Record of the Election/Approval of Renewal

The minutes shall record the Directors nominated, elected and/or renewed to each position.

Approved November 22, 2018. Revised November 28, 2019, November 10, 2020, June 22, 2023.