

**Board of Directors Meeting  
September 26, 2024  
Minutes**

**Present:** Jennifer Meixner (President), Mary Heard (Past-President), Darin Hovius (Vice-President), Salina Fukumoto (CASW Rep), Kaysi Katchmar (Secretary), Beatrice Campbell, Rikki Fontaine, Wil Hedges, Cecilly Hildebrand, Alex Sawatsky, Faith Ugwu, Buetta Warkentin, Barb Temmerman (Executive Director/Registrar), Amelie Findlay (Administrative Services Manager), Amanda Fanning (MNP), Jeff Eckstein (MNP)

**Regrets:** Tréchelle Bunn, Tricia Van Denakker (Treasurer)

Meeting called to order at 9:00 AM

**I. Welcome and Board Meeting Opening**

*Acknowledgement: The land on which we gather is Treaty 1 territory - the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and the homeland of the Métis Nation. The College acknowledges and respects the diverse histories and cultures of Indigenous Peoples across Manitoba in the spirit of reconciliation.*

**II. Indigenous Strategy Presentation**

Introduction to strategic planning consultants, Indigenous Strategy. Review of objectives, SWOT analysis, project phases.

**III. Additions or changes to the Agenda**

No additions or changes.

***Be it resolved that the September 26, 2024 Agenda is accepted as presented. CARRIED.***

**IV. Minutes**

No additions or changes.

***Be it resolved that the Minutes of the June 20, 2024 Meeting are approved as presented. CARRIED.***

**V. Meeting Evaluation Summary**

Review of last meeting evaluation summary.

**VI. Standing Items**

**a) Operational Update**

Reconciliation reflection runs occurred over September and Barb is participating in the full reconciliation run on September 30. Education Event & AGM events preparation underway. MCSW discussing data collection possibilities with the Canadian Institute for Health Information. Goal to increase workforce data for social work. MCSW engaged as members of CCSWR with development of National Clinical Best Practices Guidelines. Abandoned records procedure has been developed. Barb has met with new Dean, Peter Donahue, at the University of Manitoba. He is excited to work and partner with MCSW. CMU has achieved pre-accreditation.

**b) Committee/Working Group Reports**

- a. Executive Committee  
Report previously circulated. Several board members have finished their terms. Vice-President to be determined at upcoming board meeting.
- b. Finance Committee  
Report previously circulated.
- c. Registration Committee  
Report previously circulated. Review of application fees, specifically around substantial equivalency. Will need a new board liaison for this committee.
- d. Continuing Competence Committee  
Report previously circulated. New board liaison required for this committee.
- e. Complaints Committee  
Report previously circulated.
- f. Inquiry Committee  
Report previously circulated.
- g. Standards & Ethics Committee  
Report previously circulated. Will need a new board liaison for committee.
- h. Legislative Review Committee  
Report previously circulated. Reviewing act, regulations and by-laws.
- i. Nominating Committee  
Report previously circulated. Looking for a public representative to join Board. Any recommendations will come to the Board. Thank you to Trechelle, Faith, Mary, Darin and Buetta, outgoing board members.
- j. Land Acknowledgement Working Group  
Report previously circulated.

**b) CASW Report**

Report previously circulated.

**c) Social Work Topics and Trends**

Naloxone discussion – will recirculate as a practice note. Include feature policy, practice note, statement in this agenda item for future meetings.

**VII. Business Arising**

**a) ESWP Policy Revision**

In Good Standing Certificates required for all jurisdictions where the applicant and member is registered.

***Be it resolved that the revisions to the Electronic Social Work Practice Policy are approved as presented. CARRIED.***

**b) Confirmation of 2024-2025 President**

***Be it resolved that Jennifer Meixner is re-elected as the 2024-2025 President of the Board of Directors. CARRIED.***

**c) Governance Discussion Items**

Board Performance Evaluation completed. Board succession planning – policies are available for review on website and in Board library.

**VIII. Financials**

**a) Auditor Review – MNP**

2023-2024 Audited Financial Statement

Clean audit opinion. Increase in investments due to positive market changes. Investment portfolio is 75% Canadian, 25% USA. Deferred contributions made up entirely of membership fees. An increase in dollars means an increase in membership.

2024 Audit Findings

Review of Independent Auditor's Report, Auditor Reporting Matters. No further discussion on results of reporting matters. Discussion of what it means for an auditor to be independent for example, can't make management decisions, nobody from MNP could be a board member.

**b) In-Camera Session – Board Member Questions for Auditor**

***Be it resolved that the Board will enter in-camera session with auditor to confirm results of audit. CARRIED.***

*MOVE OUT OF IN-CAMERA SESSION*

***Be it resolved that the audit report for the period of April 1, 2023 to March 31, 2024 is approved as presented. CARRIED.***

**c) Appointment of Auditor**

This completes the 5<sup>th</sup> audit that MNP has completed the audit for MCSW. The Finance Committee will complete an evaluation over the next year to determine recommendations regarding maintaining or changing auditors for the next fiscal year.

***Be it resolved that MNP shall be recommended as auditor for the April 1, 2024 - March 31, 2025 fiscal year at the 2024 Annual General Meeting. CARRIED.***

**d) 1<sup>st</sup> Quarter Financials**

Review of 1<sup>st</sup> quarter finances. No questions were asked.

***Be it resolved that the 1<sup>st</sup> quarter financials are approved as presented. CARRIED.***

**IX. New Business**

**a) Spending Authority Policy Revision**

Clarification of Executive limitations and authority regarding spending considering the approved budget.

***Be it resolved that the revisions to the Spending Authority Policy are approved as presented.  
CARRIED.***

**b) AGM Preparation**

Discussed plans and motions to be addressed at the AGM.

X. Adjournment of Board Meeting – 1:40 PM