

SUBSTANTIAL EQUIVALENCY Application Formal Social Work Related Education Form

Applicant Information:

Applicant Name: _____ DOB (M/D/YR): _____

Primary Phone: _____ Primary Email Address: _____

As part of determining eligibility for registration under the *Social Work Profession Act* [Section 10(1)(a)(iii)] and its Regulation [Section 5(3)], the Registrar is directed to consider the following criteria:

- (a) the extent to which the applicant is able to demonstrate his or her practical experience in the core functions of social work;
- (b) the extent to which the applicant is able to demonstrate that the length, quality and nature of his or her practical experience is sufficient for the registrar to determine competency to practice social work, having regard to
 - (i) the applicant's prior practice of social work in Manitoba or elsewhere, and
 - (ii) the applicant's theoretical knowledge of social work as a basis for his or her practice, including sociology, psychology and human development, social work theories and types of social work practice, and knowledge of any specialist areas of social work;
- (c) the applicant's educational qualifications relevant to social work;
- (d) the extent to which the applicant has participated in regular training and professional development relevant to social work;

To qualify for registration through Substantial Equivalency, an applicant must possess a minimum of a four-year university-level bachelor's degree (or three years in Quebec) with a minimum of 40% course credits in the liberal arts, humanities and social sciences.

Provide detailed information about your **60 credit hours** of formal, post-secondary educational qualifications relevant to social work. For each of the 5 content areas below, list the courses you have completed which provided the theoretical knowledge in each area. Each course submitted for evaluation may be used only once to fulfil the requirements of one sub-area.

Supporting documentation including university transcripts and course syllabi issued by the educational institution, *consistent with the term in which you completed the course*, must accompany your application.

Dates on syllabi must be consistent with the term the course was completed. Incomplete applications cannot be evaluated.

Content Area 1 – Social Work Theory

Minimum required: 18 credit hours

This content area refers to education in various theories within the social work context. Education must include an interdisciplinary theoretical knowledge base of social work and professional practice encompassing a range of theoretical perspectives.

- Social work, social welfare history and social policy (6 credit hours)
- The origins and dimensions of social problems in Canadian society (6 credit hours)
- Social work's origins, purposes and practices (6 credit hours)

Course Name	Course Number	Credit Hours	Institution Name	Dates of Course	✓ Transcript	✓ Syllabus

Additional Courses listed in written description

ACTION ITEMS:

- Attach a written description of how the above course(s) provided knowledge in Social Work Theory
- Attach course syllabi in the order listed above.

Attach section 1 – Social work theory a) written description and b) listed syllabi here.

Content Area 2 – The Social Work Profession

Minimum required: 18 credit hours

This content area refers to education related to the social work profession including ethics and practice standards. Education that supports entry-level, generalist, reflective practice that facilitates inter-professional collaboration is required.

- Application of social work values and ethics in professional situations (6 credit hours)
- Practice methods and professional skills required for generalist practice at a beginning level of competence (6 credit hours)
- Awareness of self in terms of values, beliefs and experiences as these impact upon social work knowledge and practice (3 credit hours)
- Understanding of other related professions to facilitate inter-professional collaboration (3 credit hours)

Course Name	Course Number	Credit Hours	Institution Name	Dates of Course	✓ Transcript	✓ Syllabus

Additional Courses listed in written description

ACTION ITEMS:

- Attach a written description of how the above course(s) provided knowledge in the Social Work Profession
- Attach course syllabi in the order listed above.

Attach section 2 – Social Work Profession a) written description and b) listed syllabi here.

Content Area 3 – Social Justice, Human Rights and Awareness of Oppression

Minimum required: 6 credit hours

This content area refers to education related to diversity, the promotion of social justice and the impact of oppression.

- Practicing sensitively in a range of geographical regions and with diverse ethnic, cultural and racial populations (3 credit hours)
- Practicing with oppressed/marginalized groups (3 credit hours)

Course Name	Course Number	Credit Hours	Institution Name	Dates of Course	Transcript ✓	Syllabus ✓

Additional Courses listed in written description

ACTION ITEMS:

- Attach a written description of how the above course(s) provided knowledge in Social Justice, Human Rights and Awareness of Oppression
- Attach course syllabi in the order listed above.

Attach section 3 – Social Justice, Human Rights and Awareness of Oppression a) written description and b) listed syllabi here.

Content Area 4 – Critical Thinking and Analysis

Minimum required: 12 credit hours

This content area refers to education related to the use of critical thinking in professional practice including analyzing complex social situations and making professional judgements consistent with the values of the social work profession.

- Human development and behaviour in the social environment (6 credit hours)
- Multiple theoretical and conceptual bases of social work knowledge and practice (6 credit hours)

Course Name	Course Number	Credit Hours	Institution Name	Dates of Course	✓ Transcript	✓ Syllabus

Additional Courses listed in written description

ACTION ITEMS:

- Attach a written description of how the above course(s) provided knowledge in Critical Thinking and Analysis.
- Attach course syllabi in the order listed above.

Attach section 4 – Critical Thinking and Analysis a) written description and b) listed syllabi here.

Content Area 5 – Research/Inquiry

Minimum required: 6 credit hours

This content area refers to education relating to the systematic inquiry of issues and the ability to critique, apply and effectively utilize results.

- Research and critical evaluation related to social work knowledge and practice (6 credit hours)

Course Name	Course Number	Credit Hours	Institution Name	Dates of Course	Transcript ✓	Syllabus ✓

Additional Courses listed in written description

ACTION ITEMS:

- Attach a written description of how the above course(s) provided knowledge in Research/Inquiry.
- Attach course syllabi in the order listed above.

Attach section 5 – Research/Inquiry a) written description and b) listed syllabi here.

APPLICANT DECLARATION

I, _____, declare that the information provided in this Substantial Equivalency Application – FORMAL SOCIAL WORK RELATED EDUCATION FORM is accurate.

I, _____, confirm that my application is complete, and no additional documentation will be added effective from the date below.

Signature: _____ Date: _____

DO NOT SIGN AND SUBMIT THIS FORM UNTIL YOUR APPLICATION IS COMPLETE AND READY FOR REVIEW.

DOCUMENT CHECKLIST:

- FORMAL SOCIAL WORK RELATED EDUCATION FORM COMPLETED
- TRANSCRIPT(S) ORDERED AND SENT DIRECTLY TO MCSW OFFICE
- COURSE SYLLABUS ATTACHED FOR EACH COURSE LISTED ON APPLICATION
- PAY THE \$350 EDUCATION EVALUATION FEE

**PLEASE RETURN
SUBSTANTIAL EQUIVALENCY APPLICATION
FORMAL SOCIAL WORK RELATED EDUCATION FORM
TO:**

Manitoba College of Social Workers
101 – 2033 Portage Avenue
Winnipeg, MB R3J 0K6

Phone: 204-888-9477 Fax: 204-831-6359

Email: admin@mcsw.ca