

Manitoba College of Social Workers



Legislative Review Committee Terms of Reference

Purpose

The Legislative Review Committee provides guidance and advice to the Board with respect to reviewing, updating and revising the *Social Work Profession Act (the Act)*, the Social Work Profession Regulation (the Regulation) and the General Operating By-Law of the Manitoba College of Social Workers (the By-Law). In reviewing legislation, the Committee may identify possible revisions for consideration by the Board and/or government representatives.

Composition

The Committee shall be composed of:

- at least 2 members of the MCSW Board of Directors
- the MCSW Executive Director/Registrar

Additional members of the College may be appointed to the Legislative Review Committee at the discretion of the Board of Directors. The Chair of the Committee shall be selected from among the Committee members.

Additional MCSW staff and/or legal counsel may participate in meetings as deemed necessary.

Authority

The Legislative Review Committee has the responsibility to:

1. conduct regular reviews of MCSW legislation
2. understand the operationalization of the Act, Regulation and By-Law
3. consider updates and changes to legislation
4. propose additions, deletions and/or revisions to legislation for consideration by the Board/government

Decision-Making

Decisions of the Legislative Review Committee will be determined by consensus whenever possible. Where a consensus decision is not possible, all information regarding the related matter will be presented to the Board for consideration.

Quorum

Three (3) persons shall comprise a quorum of the Legislative Review Committee.

Terms

Committee members who also serve on the Board of Directors may serve on the committee for the duration of their terms on the Board. With the exception of the Executive Director/Registrar, all other persons on the Committee shall serve for a period of three (3) years and may be renewed for a successive term of three (3) years.

Meetings

The Committee will meet as needed or at the request of the Board and/or Executive Director/Registrar.

Reporting and Accountability

Members of the Legislative Review Committee shall adhere to the MCSW Code of Conduct. The Committee is accountable to the Board of Directors and will record and maintain minutes of all meetings.